

Institutional Data SHEET

INSTITUTIONAL INFORMATION

Name of Institution and address	Matej Bel University in Banská Bystrica Rectorate Národná 12 974 01 Banská Bystrica Slovakia
Erasmus Code	SK BANSKA01
OID	E10203466
General Website	https://www.umb.sk/
Website for International Matters	https://www.umb.sk/en/international/ https://www.umb.sk/en/international/erasmus/
International Cooperation Office – location	Cesta na amfiteáter 1 974 01 Banská Bystrica, Slovakia https://www.umb.sk/en/international/international-relations-office/
International Cooperation Office <i>Vice-Rector for International Cooperation and Lifelong Learning</i> <i>Erasmus+ Institutional Coordinator</i>	doc. PhDr. Katarína Chovancová, PhD. +421 48 446 1126 email: erasmus@umb.sk ; katarina.chovancova@umb.sk
International Cooperation Office <i>Head of the Office</i>	Mgr. Jana Čillíková +421 48 446 6729 email: jana.cillikova@umb.sk
International Cooperation Office <i>Erasmus+ KA131 Coordinator</i>	Mgr. Viera Pavlovičová +421 48 446 6727 email: viera.pavlovicova@umb.sk
International Cooperation Office <i>Erasmus+ KA107/171 Mobilities/Bilateral Agreements</i>	Mgr. Andrea Bobáková +421 48 446 6725 email: andrea.bobakova@umb.sk
International Cooperation Office <i>Marketing</i>	Ing. Anita Dienesová +421 48 446 6722 email: anita.dienesova@umb.sk
International Cooperation Office <i>INcoming Students Coordinator</i> <i>INcoming Teachers and Staff Coordinators</i> <i>Outgoing Teachers and Staff</i>	Mgr. Jana Hubáčeková (email: jana.hubacekova@umb.sk) +421 48 446 6724 Faculty of Economics/Faculty of Arts/Faculty of Political Sciences and IR Mgr. Jana Prašovská (email: jana.prasovska@umb.sk) +421 48 446 6726 Faculty of Education/Faculty of Law/Faculty of Natural Sciences Ing. Anita Dienesová (email: anita.dienesova@umb.sk) +421 48 446 6722 Mgr. Margaréta Krkošová (email: margareta.krkosova@umb.sk) +421 48 446 6728

DATES AND DEADLINES

Academic Calendar	Winter Semester Lessons: September – December Exam period: December/January Summer Semester Lessons: February – May Exam period: May/June
Application Deadlines for nominated Exchange Students:	
For Winter Semester	Nomination: 15th June Online Application and all documents: 15th July
For Summer Semester	Nomination: 15th October Online Application and all documents: 15th November
Transcript of Records Procedure:	Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

LOCAL GRADING SYSTEM

Local Grade	Grade Definition	Definition in Slovak	Grade symbol	Percentage Rating
1.0	Excellent	Výborne	A	100 – 94 %
1.5	Very Good	Veľmi dobre	B	93 – 87 %
2	Good	Dobre	C	86 – 80 %
2.5	Satisfactory	Uspokojivo	D	79 – 73 %
3	Sufficient	Dostatočne	E	72 – 65 %
4.0 < ...	Failed	Nedostatočne	FX	64 % and less...

ACADEMIC SYSTEM

Bachelor Degree („Bc.“)	
Years of study (full time course load):	3 years (6 semesters) / 180 credits in total
Minimum credits per semester:	30 credits
Minimum credits per academic year:	60 credits
Master Degree („Mgr.“, „Ing.“)	
Years of study (full time course load):	2 years (4 semesters) / 120 credits in total
Minimum credits per semester:	30 credits
Minimum credits per academic year:	60 credits
Doctoral Studies („PhD.“)	
Years of study (full time course load):	3 years (6 semesters) / 180 credits in total
Minimum credits per semester:	30 credits
Minimum credits per academic year:	60 credits

INFORMATION FOR INCOMING STUDENTS

Application Process	https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/application-process.html
Course Catalogues	https://www.umb.sk/en/international/erasmus/erasmus-courses.html
Study Options during the Exchange	It is possible to choose courses from all faculties at Matej Bel University in Banská Bystrica, however 90 % of the chosen courses and ECTS must be from assigned faculty. Chosen courses must always corresponds with the field of the study at home university. Choice of language course is acceptable.
Required Language Skills (it may vary depending on the faculty)	Student: English – B1/B2 (depends the study program), French – B1 Staff: English, French – B2
I am student from abroad – basic information	https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/
Student Accommodation	https://www.umb.sk/en/student-life/accommodation-and-boarding/accommodation-and-boarding.html Accommodation in the dormitory needs to be booked ahead. Indicate in our Online Application Form, whether you wish to stay in dormitory or not. The price for a tripple-room may vary from 51,- EUR per person/per month. Deadline to submit is: 15th July – winter semester 15th November – summer semester
Health and Insurance	Travel insurance is recommended for the whole period of mobility https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/health-insurance.html
Visa Requirements	https://www.foreign.gov.sk/web/en/consular_info https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/visa-requirements.html Please contact the Embassy/Consulate at your home country and ask about the current requirements for entering other foreign country.

If any specific information is needed feel free to contact the International Cooperation Office of Matej Bel University.