

MOST IMPORTANT RULES AND REGULATIONS

HABITUAL STAY IN HUNGARY

Scholarship holders are required to reside in Hungary throughout their study period. If you plan to be away from Hungary for more than 10 working days during this time, you must notify HUSS in advance. For personal trips abroad lasting more than 10 but fewer than 30 working days within a semester, prior authorization from the university is mandatory. Any personal stay longer than 30 days requires the prior authorization of the university and results in a passive semester and the suspension of scholarship payments. Failure to inform the institution before such absences will result in the institution reporting the unauthorized absence to Tempus Public Foundation, which may lead to termination of the scholarship.



LEARNING HUNGARIAN

SH and SH Sport scholarship holders are required to attend the Hungarian as a Foreign Language course provided by the university during the first year of their scholarship studies.

If a scholarship holder fails or misses the final exam, their accommodation contribution will be reduced to HUF 30,000 until the exam is successfully completed. If the course is failed due to insufficient attendance, the accommodation contribution will be terminated and cannot be reinstated for the remainder of the studies.

Different rules apply to Diaspora Scholarship (DFP) holders. DFP students are required—preferably before obtaining their degree, but no later than one year after graduation—to take an official Hungarian as a Foreign Language exam at a level



appropriate to the length of their study period. Alternatively, they may certify their Hungarian language proficiency with a “Certificate of Hungarian Language Assessment Result” issued by the Ministry of Foreign Affairs – Balassi (KKM Magyar Diplomáciai Akadémia Kft.). Failure to meet this requirement will result in the student being required to repay the training costs. Additionally, if a scholarship holder fails to fulfill the obligation to learn Hungarian language and culture, their scholarship status will be terminated.

MINIMUM CREDIT REQUIREMENT

During your studies at the university, it is essential to fulfill your academic and examination obligations by earning at least 36 credits over the last two continuous semesters.

For example, if you complete only 15 credits in one semester, you must earn at least 21 credits in the following semester to meet the requirement.

Failure to meet this credit requirement will result in the termination of your scholarship status, as set out in the scholarship regulations.

While it is possible to submit a leniency request, such requests will only be considered in cases of emergency, such as serious illness, family tragedy, or similar unforeseen events.

Please note that the university must be informed of such circumstances at the time they occur, not only when submitting the leniency request.

If the leniency request is the first time the university is notified of the issue, it will not be accepted.

Keep in mind that this is a minimum requirement. To stay on track with your studies and complete your program on time, you are encouraged to earn more than 36 credits over two semesters whenever possible. The standard credit load is 30 credits per semester. (PhD students are exempt from this requirement.)

If, at any point during the semester, you encounter difficulties that may prevent you from earning enough credits, please contact the university immediately.

Important: Credits obtained through credit transfer from previous studies do not count toward meeting the 36-credit requirement.



OBLIGATORY MEDICAL EXAMINATION FOR FRESHMEN

New students joining the university have to undergo a compulsory medical examination after their arrival in Hungary.

Once the examination is completed, your doctor will provide a certificate with the results of your examination, which you must upload to your application profile to a new TASK within 8 days after receiving the document.

INFORMING THE UNIVERSITY ABOUT ISSUES AFFECTING STUDIES

The scholarship holder is required to pursue and complete their higher education studies to the best of their knowledge and ability. They must actively cooperate with both the host institution and the Public Foundation to ensure the success of their studies and scholarship.

In particular, the scholarship holder must promptly notify the Public Foundation and the SH coordinator at the host institution of any significant circumstance that may affect the fulfillment of the Operational Regulations or the student agreement—without delay, but no later than 8 days after its occurrence.



CHANGING INSTITUTION, PROGRAM OR STUDY LANGUAGE

Scholarship holders may request to change their host institution, study programme, or language of instruction during the first year of their studies.

Such requests must be submitted directly to the Tempus Public Foundation, and must include:

- the approval of the current host institution, and
- in the case of a university change, an official acceptance letter from the institution the student wishes to transfer to.

The deadlines for submitting these requests to the Tempus Public Foundation are:

- 1 December for changes starting in the Spring semester, and
- 15 May for changes starting in the Fall semester.



EXTENDING YOUR SCHOLARSHIP STATUS

Scholarship holders may request to extend their scholarship period by a maximum of two semesters. This request must be submitted to the university during the final semester of your studies. While the university will assess whether your request can be supported, the final decision is made by the Tempus Public Foundation.

The university will only support extension requests in cases of valid emergencies or unavoidable circumstances. It is essential that students notify the university at the time of the issue's occurrence—not only when submitting the extension request. Requests will not be considered if this is the first time the university is informed of the situation.

If your request is approved, Tempus Public Foundation will send the decision directly to your email address.

Please note the following important rules:

- No stipend will be paid during the extension period for students who started their scholarship in or after the 2020/2021 academic year.
- Students enrolled in PhD programmes or participating in partial studies are not eligible to submit an extension request.

[Stipendium Hungaricum Operational Regulations](#)

[Hungarian Diaspora Scholarship Program Operational Regulations](#)

With any scholarship related (non-study) questions turn to sh@tf.hu.